

On **June 17, 2021**, the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

Project #:	S0633-00 SBE Set-Aside
Project Name:	Roof Replacement/Repair
Location:	NJSP Troop "C" Headquarters & Substation Hamilton Twp., Mercer County, NJ
CCE:	\$730,962.00
Contact:	William Mahan Phone (609) 292-4234 Fax (609) 777-1970 e-mail: william.mahan@treas.nj.gov

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **July 16, 2021**

Code	Discipline
P035	Roofing Consultant

Consultants shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in P028 Roofing Inspection

A list of Pre-Qualified Consultants/Sub-Consultants are available at the following Web site:
https://www.nj.gov/treasury/dpmc/consult_search.shtml

****ATTENTION****

PRE-REGISTRATION REQUIRED - SEE BELOW FOR INSTRUCTIONS

The mandatory virtual pre-proposal meeting (**meeting will be conducted via Teams**) is scheduled for July 1, 2021 at 10:00 AM. Consultants are required to **PRE-REGISTER** via email to the following addresses: William.mahan@treas.nj.gov and jennifer.rosner@treas.nj.gov by June 30, 2021 **NO LATER THAN 3PM** if they plan to participate. Failure to pre-register for this meeting by the date and time specified above will exclude your firm from being permitted to submit a proposal. Consultants will be provided instructions for entering the meeting at a later date. Only those firms participating in the mandatory pre-proposal teleconference will be permitted to submit a proposal.

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project
4. The Firm's Approach to Maintaining the Project Schedule

Pursuant to N.J.A.C. 17:14-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

NOTE: THIS CONTRACT INCLUDES A GOAL OF AWARDING 25 PERCENT OF THE TOTAL CONTRACT VALUE TO EITHER A PRIME OR SUBCONTRACT LEVEL. THE CONSULTANT SELECTED FOR AWARD MUST PRODUCE COPIES OF NOTICE(S) FROM THE DIVISION OF MINORITY & WOMEN BUSINESS DEVELOPMENT DESIGNATING THE PRIME OR SUBCONTRACTING FIRM(S) AS AN APPROVED SMALL BUSINESS ENTERPRISE AND DOCUMENT THEIR TEAM'S SBE PARTICIPATION **PRIOR TO THE AWARD OF A CONTRACT**.

All questions concerning the Small Business Set-Aside Program should be addressed to:

Division of Revenue and Enterprises Services
Small Business Enterprise
Department of the Treasury
33 West State Street, 5th Floor
P.O. Box 026
Trenton, NJ 08625-0026
Phone: 609-292-2146
www.state.nj.us/njbusiness/contracting

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at www.state.nj.us/treasury/dpmc.

June 10, 2021